

APPROVED
VIRGINIA BOARD OF FUNERAL DIRECTORS AND EMBALMERS
SPECIAL CONFERENCE COMMITTEE

The Special Conference Committee of the Virginia Board of Funeral Directors and Embalmers convened on April 13, 2010, at the Department of Health Professions, Perimeter Center, 9960 Mayland Drive, 2nd Floor, Suite 201, Conference Room #2, Henrico, Virginia.

MEMBERS PRESENT: Willard D. Tharp, FSP, Chair
Robert B. Burger, Jr., FSP, Board Member

STAFF PRESENT: Lisa R. Hahn, Executive Director
Rashaun K. Minor, Discipline Operations Manager
Peter Opper, Adjudication Specialist

PUBLIC PRESENT: James MacDonald Pullen, Embalmer

CONFERENCE SCHEDULED: **Murrell W. Thornhill, III** License Number: 0502 800020
Case Number: 127471

CALL TO ORDER: Mr. Tharp called the conference to order at 1:43 p.m.

DISCUSSION: The Committee reviewed the allegations in the notice of informal with Mr. Thornhill, that certain laws and regulations governing the practice of funeral directing and embalming may have been violated. Mr. Pullen, Embalmer for Community Funeral Home, provided testimony in support of Mr. Thornhill.

CLOSED SESSION: Mr. Burger moved that the Special Conference Committee of the Board of Funeral Directors and Embalmers convene a closed meeting pursuant to Section §2.2-3711(A)(28) of the *Code of Virginia* for the purpose of deliberation to reach a decision in the matter of Murrell W. Thornhill, III. Additionally, Mr. Burger moved that Ms. Hahn, Mr. Opper, and Ms. Minor attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its deliberations. The motion was seconded and carried unanimously.

The Committee convened in closed session at 2:05 p.m.

OPEN SESSION: The Committee reconvened in open session at 2:13 p.m.

Mr. Burger moved that the Special Conference Committee of the Board of Funeral Directors and Embalmers certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

ACTION: Mr. Tharp stated that there were no findings of fact to support the allegations in the notice of informal conference; therefore, the matter has been closed as no violation and no action from the Board will be imposed. The Committee adopted the decision. The motion was seconded and carried unanimously.

ADJOURNMENT: The Committee adjourn the case at 2:23 p.m.

Willard D. Tharp, FSP, Chair

Lisa R. Hahn, Executive Director

Date

Date